

LAND LEASE APPLICATION & INSTRUCTIONS

If you require **Expedited Service**, notify us by checking this box. There is an additional fee of \$2,000.00 USD for this request.

A non-refundable fee in the amount of **\$4,750.00 USD**, completed application and an exhibit of the proposed lease premises (including dimensions, coordinates, and cardinal directions) are required to begin the lease process. The exhibit should depict any planned or existing improvements on the requested premises and the distance from the nearest track.

The non-refundable fee of **\$4,750.00 USD** includes contract preparation and basic engineering review. If your project is complex or involves HAZMAT, additional engineering review fees will be required. Additional fees will also be requested if flagging or a temporary right of entry are required for your project.

Make all checks payable to:

[NAME OF RAILROAD]

Memo: Gulf & Atlantic Accounting Dept. (R.E. Fees)

245 Riverside Avenue

Suite 250

Jacksonville, FL 32202

LIST CHECK NUMBER(S): _____

Contact us at GAR-AR@pinsly.com for ACH information [state the name of the railroad in the subject line and attach the completed application with plans].

Once an executable lease, license, or other agreement is submitted to you, it must be fully executed within thirty (30) days. Thereafter, the application and materials will be archived, and resubmission (including fees) will be required. All annual rental payments can be submitted to the same name and address shown above, please reference the agreement number in the memo for proper application of funds.

EXPEDITED SERVICE: Once a complete application, print or sketch, and required fees are received, including the additional fee of \$2,000 USD, an executable agreement will be made available for review within fourteen (14) business days. Please be sure to mark the box above if you require this service.

PLEASE INITIAL HERE TO INDICATE YOU UNDERSTAND THIS POLICY _____

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IDENTIFY WHAT TYPE OF LAND USE APPLICANT IS REQUESTING:

Beautification () Farm Lease () Signboard () Timber () Building ()
Production/Film () Cell Tower () Parking/Access () Other Use () _____

APPLICANT AND PROPERTY INFORMATION:

- 1. Legal Name of Applicant: _____
- 2. Agreement to be in the name of (if different from above): _____
- 3. Type of Entity (select ONE): Corporation _____ LLC _____ Individual _____ Municipality _____
Partnership _____ General _____ Limited _____ Other _____
- 4. If applicable, state/province of incorporation or organization: _____
- 5. Federal Tax Identification number (U.S. Leases): _____
- 6. Mailing Address: _____
- 7. Overnight Delivery Service Address (if different): _____
- 8. Contact Person: _____ Title: _____
- 9. Phone No.: (_____) _____ Fax No.: (_____) _____
- 10. Email: _____
- 11. Email address where non-billing notices can be sent to: _____
- 12. Is Applicant a condemning authority? ___Yes___ No
- 13. Is Applicant an active railroad shipper? ___Yes___ No
- 14. Is track usage needed? ___Yes___ No (**NOTE:** If track usage is required, submit a Track Lease Application)
- 15. **Billing Contact Name, Phone Number, Email, and Address Required:**

NAME: _____
PHONE NUMBER: _____ EMAIL: _____
ADDRESS: _____

16. Railroad Name: _____
Nearest Milepost: _____ DOT No.: _____
Track Station (from): _____ Track Station (to): _____

(Adjacent Address)
Section: _____ Township: _____ Range: _____
City: _____ County: _____ State: _____
Located on the (N/S/E/W) _____ side of (landmark, intersection) _____

Geographical Coordinates Required (in decimal degrees)

Latitude: _____ Longitude: _____

- 17. Do you plan to sublease to another party? ___Yes___ No (**NOTE:** If yes, additional information will be required.)

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18. Estimated area of land to be leased: _____ (in square feet or acres)

19. Detailed description of intended use of leased premises: _____

20. List all hazardous materials or petroleum products you will be handling on the leased premises, including STCC numbers: _____

21. Will hazardous materials or petroleum waste be generated? _____ Yes _____ No

If "Yes", please describe: _____

22. Will any improvements be constructed on the leased premises? _____ Yes _____ No
If yes, Describe: _____
(Engineering plans may need to be provided)

23. Will storage tanks be placed on the leased premises? _____ Yes _____ No
If yes, How many _____, Commodity stored _____, Size _____, Above Ground
_____ Below Ground _____, STCC _____

24. FOR SIGNBOARD REQUESTS:

Select ONE: Single Sided Non-Digital () Double Sided Non-Digital ()
Single Sided Digital () Double Sided Digital ()
Signboard dimensions: _____ FT. (width) x _____ FT. (height)
Nearby roadway traffic volume: _____ cars per day

25. FOR CELL TOWER REQUESTS:

Area of pad: _____ square feet
Tower height: _____ feet
Select ONE: New Structure () Existing Structure ()
Existing Railroad-owned Structure ()
Number of anticipated tenants: _____
Distance from centerline of nearest rail: _____ feet
Proposed power source: _____
Distance from power source: _____

26. FOR FARM REQUESTS:

Types of commodities: _____

Tillable Area (Acres): _____

24. FOR TIMBER REQUESTS:

Describe the proposed access: _____
List the types of trees to be harvested: _____
Proposed sustainable forest plan: _____

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27. FOR A BUILDING REQUEST:

Check ONE: Single Family Home () Multi-Family Home () Warehouse ()
 Office Building () Trailer () Garage ()
 Other () _____
Area of building or space within that is being requested: _____ square feet
Proposed access to building: _____
Is Parking Required: YES () NO () Number of Spaces: _____

28. FOR PARKING REQUESTS:

Number of required spaces: _____
Proposed access to spaces: _____
Will spaces be: Private () Public () Commercial ()

29. ADDITIONAL INFORMATION:

By submitting this application for credit, you authorize Pinsly, or affiliates, to make any inquiries necessary to determine credit worthiness. You release your banking details that would assist to determine credit worthiness.

I hereby certify that the information contained herein is complete and accurate. This information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended. Furthermore, I hereby authorize the financial institutions listed in this credit application to release necessary information to the company for which credit is being applied for in order to verify the information contained herein. Our terms of sale and service are NET 30 DAYS from the date listed on the invoice. Invoices that are beyond granted terms will be assessed a late fee of 18% APR (1.5% monthly) additional Terms and Conditions apply. A \$20.00 charge will apply for any NSF/Non-Sufficient Checks.

Date: _____ LIST CHECK NUMBER(S): _____
Signature: _____
Name Printed: _____
Title: _____
Phone No.: _____
Fax No: _____