

RIGHT OF ENTRY APPLICATION & INSTRUCTIONS



If you require Expedited Service, notify us by checking this box. There is an additional fee of \$2,500 USD for this request.

A completed application, non-refundable fee in the amount of **\$3,750 USD**, and a print or sketch of the proposed lease premises (including dimensions, coordinates, and cardinal directions) are required to begin the lease process. The print or sketch should depict any planned or existing improvements on the requested premises and the distance from the nearest track.

The non-refundable fee of **\$3,750 USD** includes access to railroad-owned property for up to thirty (30) days. If your project will take longer than thirty (30) days to complete, is complex, or involves HAZMAT, contact a Real Estate representative to discuss your project needs. Additional fees will be requested if flagging or a License Agreement are required for your project.

Make all checks payable to:

[NAME OF RAILROAD]

Memo: Pinsly Accounting Dept. (R.E. Fees)

245 Riverside Avenue

Suite 250

Jacksonville, FL 32202

LIST CHECK NUMBER(S): _____

Contact us at Realestate-AR@pinsly.com for ACH information [state the name of the railroad in the subject line and attach the completed application with plans].

Once an executable lease, license, or other agreement is submitted to you, it must be fully executed within thirty (30) days. Thereafter, the application and materials will be archived, and resubmission (including fees) will be required. All annual rental payments can be submitted to the same name and address shown above.

EXPEDITED SERVICE: Once a complete application, print or sketch, and required fees are received, including the additional fee of \$2,500 USD, an executable agreement will be made available for review within fourteen (14) business days. Please be sure to mark the box above if you require this service.

PLEASE INITIAL HERE TO INDICATE YOU UNDERSTAND THIS POLICY _____

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REQUIRED:

Date range for the use of Railroad property (30-day maximum)

Indicate Date Range: FROM _____ TO _____

Will you be performing environmental testing? YES ___ NO ___ (If 'YES', complete the "Environmental Testing" Section)

APPLICANT AND PROPERTY INFORMATION:

1. Legal Name of Applicant: _____
2. Agreement to be in the name of (if different from above): _____
3. Type of Entity (select ONE): Corporation _____ LLC ___ Individual ___ Municipality ___
Partnership ___ General ___ Limited ___ Other _____
4. If applicable, state/province of incorporation or organization: _____
5. Federal Tax Identification number (U.S. Leases): _____
6. Mailing Address: _____
7. Overnight Delivery Service Address (if different): _____
8. Contact Person: _____ Title: _____
9. Phone No.: (_____) _____ Fax No.: (_____) _____
10. Email: _____
11. Email address where non-billing notices can be sent to: _____
12. Is Applicant a condemning authority? ___ Yes ___ No
13. Is Applicant an active railroad shipper? ___ Yes ___ No
14. Is track usage needed? ___ Yes ___ No (**NOTE:** If track usage is required, submit a Track Lease Application)
15. **Billing Contact Name, Phone Number, Email, and Address Required:**

NAME:	
PHONE NUMBER:	EMAIL:
ADDRESS:	

16. Railroad Name: _____
- Nearest Milepost: _____ DOT No.: _____
- Track Station (from): _____ Track Station (to): _____
- _____
(Adjacent Address)

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Section: _____ Township: _____ Range: _____

City: _____ County: _____ State: _____

Located on the (N/S/E/W) _____ side of (landmark, intersection) _____

Geographical Coordinates Required (in decimal degrees)

Latitude: _____ Longitude: _____

PROJECT INFORMATION:

- Will there be any activity, material, vehicles or equipment within 50 feet of a railroad track in connection with your project? YES _____ NO _____ (If 'YES', Railroad protective liability insurance will be required)
- Within 25 feet? YES _____ NO _____ (If 'YES', a Flagmen will be required at applicant's expense)
- Will there be any excavation involved? YES _____ NO _____ (If 'YES', include shoring plans)
- Will there be storage on Railroad property during the project? YES _____ NO _____ (If 'YES', a License Agreement will be required)
- Will there be permanent fixtures installed on Railroad property during the project? YES _____ NO _____ (If 'YES', a License Agreement will be required)
- If you are a hired contractor performing an installation, and that installation is covered under an existing License Agreement, what is the License Agreement number? Agreement Number _____ (attach a copy to this application)
- Are you performing railcar stenciling? YES _____ NO _____ If 'YES', provide customer's name and attach a list of the railcar numbers. Customer Name: _____
- Are you performing railcar testing? YES _____ NO _____ If 'YES', provide customer's name and attach a list of the railcar numbers. Customer Name: _____
- Are you performing railcar repairs? YES _____ NO _____ If 'YES', provide customer's name and attach a list of the railcar numbers. Customer Name: _____
- Are you performing railcar cleaning? YES _____ NO _____ If 'YES', provide customer's name and attach a list of the railcar numbers. Customer Name: _____
- Are you performing transloading? YES _____ NO _____ If 'YES', provide customer's name and attach a list of the railcar numbers. Customer Name: _____
- Are you a 3rd party performing work on behalf of the railroad? YES ___ NO ___ If 'YES', provide details below.

ENVIRONMENTAL TESTING REQUEST:

- Project Levels:
 - _____ Phase I. Non-invasive, non-intrusive visual site inspection and records check only. No sampling will be involved.
 - _____ Phase II. Site investigation. You must advise specific testing to be performed from the list below.
 - _____ Phase III. Site remediation.
 - _____ Other. Please describe your project in detail as it pertains to Railroad property.

- Name, Address and Contact Person of Governmental Agency Requiring this Project:

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Type of Environmental Testing	Number of Each
Surface soil/sediment samples	_____
Hand-held auger borings	_____
Soil gas survey points	_____
Boring drilled with soil samples	_____
Temporary piezometer wells	_____
Temporary monitoring wells (must be flush-mounted)	_____
Permanent monitoring wells	_____
Recovery wells and associated above-ground equipment	_____
Recovery systems and above-ground equipment	_____
Other – full description required	_____

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- Special Provisions: Confidentiality _____ Railroad Flagmen _____ Monitoring Well _____
Furnish Information _____ Proof of Financial Capability or Performance Bond _____

PROJECT DETAILS:

Write a short summary of your project scope below.

RIGHT OF ENTRY APPLICATION



By submitting this application for credit, you authorize Pinsly, or affiliates, to make any inquiries necessary to determine credit worthiness. You release your banking details that would assist to determine credit worthiness.

I hereby certify that the information contained herein is complete and accurate. This information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended. Furthermore, I hereby authorize the financial institutions listed in this credit application to release necessary information to the company for which credit is being applied for in order to verify the information contained herein. Our terms of sale and service are NET 30 DAYS from the date listed on the invoice. Invoices that are beyond granted terms will be assessed a late fee of 18% APR (1.5% monthly) additional Terms and Conditions apply. A \$20.00 charge will apply for any NSF/Non-Sufficient Checks.

Date: _____

LIST CHECK NUMBER(S): _____

Signature: _____

Name Printed: _____

Title: _____

Phone No.: _____

Fax No: _____

BE SURE TO RETURN THE COVER SHEET WITH YOUR APPLICATION