

## TRACK LEASE APPLICATION & INSTRUCTIONS

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A completed application, non-refundable fee in the amount of **\$2,500 USD**, and a print or sketch of the premises (including dimensions, coordinates, and cardinal directions) are required to begin the lease process. The print or sketch should depict any planned or existing track improvements on the premises and the distance from the nearest track. Ensure all proposed track installations meet Pioneer Lines' technical specifications, which can be found in the Technical Specifications for Track Installations guide.

The non-refundable fee of **\$2,500 USD** includes contract preparation and basic engineering review. If your project is complex or involves HAZMAT, additional engineering review fees will be required. Additional fees will also be requested for flagging and a Right of Entry which are required for your project.

**Make all checks payable to:**

*[NAME OF RAILROAD]*

Memo: Gulf & Atlantic Accounting Dept. (R.E. Fees)  
245 Riverside Avenue  
Suite 250  
Jacksonville, FL 32202

LIST CHECK NUMBER(S): \_\_\_\_\_

**Contact us at [GAR-AR@pinsly.com](mailto:GAR-AR@pinsly.com) for ACH information [state the name of the railroad in the subject line and attach the completed application with plans].**

Once an executable lease, license, or other agreement is submitted to you, it must be fully executed within thirty (30) days. Thereafter, the application and materials will be archived, and resubmission (including fees) will be required. All annual rental payments can be submitted to the same name and address shown above.

**PLEASE INITIAL HERE TO INDICATE YOU UNDERSTAND THIS POLICY \_\_\_\_\_**

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## APPLICANT AND PROPERTY INFORMATION:

1. Legal Name of Applicant: \_\_\_\_\_
2. Agreement to be in the name of (if different from above): \_\_\_\_\_
3. Type of Entity (select ONE): Corporation \_\_\_\_\_ LLC \_\_\_\_\_ Individual \_\_\_\_\_ Municipality \_\_\_\_\_  
Partnership \_\_\_\_\_ General \_\_\_\_\_ Limited \_\_\_\_\_ Other \_\_\_\_\_
4. If applicable, state/province of incorporation or organization: \_\_\_\_\_
5. Federal Tax Identification number (U.S. Leases): \_\_\_\_\_
6. Mailing Address: \_\_\_\_\_
7. Overnight Delivery Service Address (if different): \_\_\_\_\_
8. Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_
9. Phone No.: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax No.: ( \_\_\_\_\_ ) \_\_\_\_\_
10. Email: \_\_\_\_\_
11. Email address where non-billing notices can be sent: \_\_\_\_\_
12. Is Applicant a condemning authority? \_\_\_ Yes \_\_\_ No
13. Is Applicant an active railroad shipper? \_\_\_ Yes \_\_\_ No
14. How many feet of track usage is needed? \_\_\_\_\_ Linear FT.
15. How many track switches will be used? \_\_\_\_\_
16. Does Applicant have existing agreements with Pioneer Lines or its predecessors? If so, attach a list of those agreement numbers with this application.

### 17. Billing Contact Name, Phone Number, Email, and Address Required:

NAME: _____	
PHONE NUMBER: _____	EMAIL: _____
ADDRESS: _____	

18. Railroad Name: \_\_\_\_\_  
 Nearest Milepost: \_\_\_\_\_ DOT No.: \_\_\_\_\_  
 Track Station (from): \_\_\_\_\_ Track Station (to): \_\_\_\_\_

### (Adjacent Address)

Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_

Located on the (N/S/E/W) \_\_\_\_\_ side of (landmark, intersection) \_\_\_\_\_

### **Geographical Coordinates Required (in decimal degrees)**

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

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15. List all hazardous materials or petroleum products you will be handling on the leased premises, including STCC numbers: \_\_\_\_\_
16. Will hazardous materials or petroleum waste be generated? \_\_\_\_Yes\_\_\_\_ No  
**If "Yes",** please describe: \_\_\_\_\_
17. Will improvements be constructed on railroad property? \_\_\_\_Yes\_\_\_\_ No  
 If yes, Describe: \_\_\_\_\_  
 (Engineering plans are required)
18. Will storage tanks, conveyors, or any other structure be placed on railroad property? \_\_\_\_Yes\_\_\_\_ No  
**If yes,** How many \_\_\_\_\_, Commodity stored \_\_\_\_\_, Size \_\_\_\_\_,  
 Above Ground \_\_\_\_\_ Below Ground \_\_\_\_\_, STCC \_\_\_\_\_

By submitting this application for credit, you authorize Pinsly, or affiliates, to make any inquiries necessary to determine credit worthiness. You release your banking details that would assist to determine credit worthiness.

I hereby certify that the information contained herein is complete and accurate. This information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended. Furthermore, I hereby authorize the financial institutions listed in this credit application to release necessary information to the company for which credit is being applied for in order to verify the information contained herein. Our terms of sale and service are NET 30 DAYS from the date listed on the invoice. Invoices that are beyond granted terms will be assessed a late fee of 18% APR (1.5% monthly) additional Terms and Conditions apply. A \$20.00 charge will apply for any NSF/Non-Sufficient Checks.

Date: \_\_\_\_\_ LIST CHECK NUMBER(S): \_\_\_\_\_

Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Title: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Fax No: \_\_\_\_\_

**BE SURE TO RETURN THE COVER SHEET WITH YOUR APPLICATION**